



**Project  
Management  
Institute®  
Central Iowa**

Type of Meeting: 2023 Board Meeting  
Date: January 11, 2023  
Time: 4:00 PM  
Location: Google Meet Virtual Meeting

#### **Attending**

#### **Voting Members:**

- √ Brian Shadle, President
- √ Lejla Frazee, VP Operations  
Vacant, VP Membership  
Vacant, VP Finance

- √ Stephen Rodriguez, President-Elect
- √ Zach VanCleave, VP Marketing  
Vacant, VP Professional Development

#### **Non-voting Members:**

- √ Austin Shadle, Dir. Publications
- √ Charity Dunwoody, Dir. Website

#### **Non-members:**

#### **Board Members Not Attending:**

Lynn Aubrey, Trustee

Brent Humphries, Past-President

1. President Call To Order (4:06 PM)
2. Roll Call - quorum reached
3. Approve or amend last meeting minutes - Zach motion to approve the meeting minutes as is. (Lejla Second) Passed
4. Review and approve agenda - Stephen motion to approve the meeting minutes as stated. (Zach - Second) Passed
5. Voting in of new Board Members: Stephen motion to approve the stated board members for 2023. (Lejla second) Passed
  - a. Charity Dunwoody, Dir. Website
  - b. Austin Shadle, Dir. Publications
  - c. Lynn Aubrey, Trustee
6. Vision/Strategy/Metric Updates  
The desire is to have
  - consistent chapter meetings and social events
  - Recognize volunteers
  - Recognize members as they get new certifications.
  - Chapter meeting: identify board members, new members, certifications, name tags, name badges (Brian/Austin)
7. Officer Updates:
  - a. President Elect (Stephen Rodriguez) - Onboarding presentation is in the works
  - b. VP Operations (Lejla Frazee) - PowerPoint refreshed for chapter meeting, Charity checking in members, Mitch and Sheryl will be at the first meeting.
  - c. VP Marketing (Zach VanCleave) - Email thank you blast from the board (Brian create), Lejla - will get language from Aureon on how to get to/enter building, Feature member for January,
  - d. VP Membership (Vacant) - no report
  - e. VP Professional Development (Vacant) - no report
8. Volunteer List Review - following up on volunteer forms
9. Other Business (Board/Floor)
  - a. Region 2 & Region 3 Leadership Institute Meeting (LIM)
  - b. Austin to check out the storage unit...
  - c. Charity - cleaning up the website
  - d. Update the PMI-CIC brochure
  - e. Discretionary funding TBD
  - f. Canva for business cards (Zach)
  - g.
10. Adjournment Stephen motioned to adjourn Lejla second (5:02)